

**MINUTES OF THE MEETING OF THE COUNCIL OF THE CITY OF WATERVLIET  
THURSDAY, JANUARY 3, 2008 AT 7:00 P.M.**

The meeting was called to order by Mayor Michael P. Manning at 7:00 P.M.

Roll call showed that Mayor Michael P. Manning and Councilman Charles J. Diamond were present.

Also present from City Administration were: Mark E. Gleason; General Manager, Yorden C. Huban; Corporation Counsel Bruce A. Hidley; City Clerk and Clerk to the Council, Police Chief Ron Boisvert, Fire Chief Don Clickner and Mark R. Gilchrist; Assessor/Bldg. Inspector. A motion was made and seconded to dispense with the minutes from the previous meeting.

The following agenda was presented to the Council by Bruce A. Hidley; City Clerk and Clerk to the Council.

**NEW BUSINESS**

**RESOLUTION NO. 8191** – The Council hereby authorizes the appointment of Ellen R. Fogarty, residing at 1039 23<sup>rd</sup> Street, Watervliet, New York, to the Office of Councilwoman for the City of Watervliet. Upon motion of Mayor Manning, seconded by Councilman Diamond, this Resolution was approved and adopted.

Mayor Michael P. Manning requested Ellen R. Fogarty and her family join him for the official swearing-in ceremony as the City of Watervliet's Councilwoman. Mayor Manning then administered the Oath of Office to Ellen R. Fogarty. Mayor Manning congratulated Councilwoman Fogarty and welcomed her to the Council.

Councilwoman Fogarty noted that she was thrilled to be appointed Councilwoman for the City of Watervliet. Councilwoman thanked the committee who conducted the interview. Councilwoman Fogarty stated that she is very excited and loves the City of Watervliet. Councilwoman Fogarty feels there is a lot of potential here in the City and is anxious to begin her work as Councilwoman. Councilwoman Fogarty then thanked her family and friends for being at the swearing-in ceremony.

Mayor Michael P. Manning presented an official proclamation to honor Football Coach Erick Bernard from the Watervliet High School. Mayor Manning then proclaimed January 3, 2008, Coach Erick Bernard Day in the City of Watervliet. Mayor Manning concluded by congratulating once again congratulating Coach Bernard, the coaching staff and all the players.

## **REPORT OF OFFICERS AND COMMITTEES**

**ITEM #1** – Mark Gleason; General Manager informed the Council that the Department of Public Works has just finished clearing the City's nearly 26 miles of streets from the second snowstorm in one week. There has been over 33 inches of snow which has dropped during this portion of the snow season. Mr. Gleason explained that although the City's equipment is holding up, there have been some minor breakdowns. Mr. Gleason noted that David Dressel Highway Department Supervisor would like to meet with the Council to discuss possible changes to the way snow removal is done in the City. Mr. Gleason asked if the Council could meet on Thursday, January 17, 2008 at 5:30 PM with Mr. Dressel regarding the snow removal issue. The Council agreed to meet on this date.

**ITEM #2** – Mark Gleason; General Manager informed the Council that at the weekly Department Head Meeting, staff members were requested to meet the following goals during 2008. a.) One cost cutting measure, b.) Identify an area in their department which may be able to be streamlined or made more efficient c.) Identify an area which may be more environmentally friendly. Mr. Gleason stated that the Department Heads welcomed the challenge and that he believes that they will rise up to the challenge. The goals need to be on paper within one (1) month. The goals must be in place no later than the end of the quarter. Mr. Gleason will update the Council quarterly as to how the objectives are being met.

### **OLD BUSINESS**

**NONE**

### **NEW BUSINESS**

**RESOLUTION NO. 8182** – The Council hereby authorizes the regular meeting to be held in the Council Chambers in City Hall at 7:00 PM on the first and third Thursday of each month during the year 2008. Upon motion of Councilman Diamond, seconded by Councilwoman Fogarty, this Resolution was approved and adopted. City Clerk Bruce A. Hidley explained that during the months of February and April that the Council consider authorizing legislation to change the dates of the Council Meetings. The Council authorized Mr. Hidley place this on the January 17, 2008 meeting agenda.

**RESOLUTION NO. 8183** – The Council hereby authorizes the Bank of America, Watervliet Branch, J.P. Morgan Chase Manhattan Bank, Pioneer Commercial Bank and First Niagara Bank as the official depositories for the year 2008. Upon motion of Councilwoman Fogarty, seconded by Councilman Diamond, this Resolution was approved and adopted. Councilwoman Fogarty abstained from voting on this legislation.

**RESOLUTION NO. 8184** – The Council hereby authorizes The Troy Record as the official newspaper of the City of Watervliet for the year 2008. Upon motion of Councilman Diamond, seconded by Councilwoman Fogarty, this Resolution was approved and adopted.

**RESOLUTION NO. 8185** – The Council hereby authorizes the Order of Business for the Council of the City of Watervliet for the year 2008. Upon motion of Councilwoman Fogarty, seconded by Councilman Diamond, this Resolution was approved and adopted.

**RESOLUTION NO. 8186** – The Council hereby authorizes the named persons to attend meetings and conferences for the City of Watervliet held during the year 2008. Upon motion of Councilman Diamond, seconded by Councilwoman Fogarty, this Resolution was approved and adopted.

**RESOLUTION NO. 8187** – The Council hereby authorizes the designation of Polling Places for the year 2008. Upon motion of Councilwoman Fogarty, seconded by Councilman Diamond, this Resolution was approved and adopted.

**RESOLUTION NO. 8188** – The Council of the City of Watervliet hereby ratifies the action of General Manager Mark Gleason to appoint Bruce A. Hidley, 2520 8<sup>th</sup> Avenue, Watervliet, New York, as Deputy Registrar of Vital Statistics. Upon motion of Councilman Diamond, seconded by Councilwoman Fogarty, this Resolution was approved and adopted.

**RESOLUTION NO. 8189** – The Council hereby authorizes Mayor Michael P. Manning to execute an agreement with SkySphere Inc. for computer hosting services for the period January 1 thru December 31, 2008. Councilman Diamond asked how the City came up with SkySphere to handle the computer hosting service. Mayor Manning explained that SkySphere Inc. is an off site computer server hosting company. Mayor Manning noted that the City requested SkySphere Inc. to come in to show us their product. Mayor Manning stated that all involved like the product which SkySphere Inc. had to offer. Currently, SkySphere Inc. is hosting our e-mail offsite, the City has experienced a lot of problems with controlling SPAM and most recently a virus entered our e-mail. This service will offer the City more computer protection. SkySphere Inc. offers a Help Desk which employees can call immediately for assistance. Upon motion of Councilwoman Fogarty, seconded by Councilman Diamond, this Resolution was approved and adopted.

**RESOLUTION NO. 8190** – The Council of the City of Watervliet hereby authorizes Mayor Michael P. Manning to execute an agreement with Capital Region IT for the period January 1, thru December 31, 2008 for the City’s Information Technology Consulting Services. Before voting Mayor Manning explained that this contract will cover the City for all other computer technology services. Upon motion of Councilman Diamond, seconded by Councilwoman Fogarty, this Resolution was approved and adopted.

**RESOLUTION NO. 8192** – The Council of the City of Watervliet hereby authorizes Bruce A. Hidley; City Clerk to advertise once in the official newspaper that the City will accept proposals from engineering/consulting firms to provide assistance in conducting Geographic Information Assistance Needs Assessment. Proposals will be accepted no later than Thursday, January 17, 2008 at 11:00 AM. At the Watervliet City Clerks Office. Before voting Mayor Manning explained that the City is accepting proposals so that the City can apply for a grant which will upgrade the GIS System. The State has restructured the way you are able to obtain grant money, first the City must do a study grant, of our system and needs. Upon motion of Councilwoman Fogarty, seconded by Councilman Diamond, this Resolution was approved and adopted.

Mayor Manning requested the opportunity to welcome and congratulate Fire Chief Don Clickner who is in attendance tonight. Mayor Manning welcomed Chief Clickner to the staff. A round of applause was given.

Councilman Diamond explained that he attended the graduation ceremony at the Zone Five Police Academy. Councilman Diamond commended Police Chief Ron Boisvert and the families of the graduates. Councilman Diamond was proud to announce that Patrolman Nicholas Pontore, Patrolman Lyman Conrad and Patrolman Brian Murray were the City of Watervliet’s graduates. Councilman Diamond congratulated each individual and wished them all the best.

#### **APPROPRIATIONS AND ACCOUNTING**

Bruce A. Hidley; City Clerk presented the Council with a copy of the City’s current Procurement Policy. Mr. Hidley requested that the Council and Department Heads review the Procurement Policy for any changes or additions which may need to be made to the Procurement Policy. Mr. Hidley then requested the Council to authorize him to place the Procurement Policy for 2008 on the agenda for January 17, 2008.

**PUBLIC COMMENT PERIOD**

1.) Stephanie Randall – 1535 5<sup>th</sup> Avenue – Ms. Randall explained that she has heard horrible stories about the way the City cleaned its streets during a snow storm. Ms. Randall noted that her street was completely cleaned and had no trouble driving on the side streets on her way to work. Ms. Randall congratulated the D.P.W. Staff and noted that she also called them to tell them.

There being no further business to come before the Council, a motion was made and seconded for adjournment, and the meeting was adjourned at 7:40 PM

Respectfully Submitted,

Bruce A. Hidley  
City Clerk and Clerk to the Council